

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

STATE TRANSIT OFFICE

STATEWIDE SYSTEMS SECTION, DIVISION OF PROGRAM DEVELOPMENT

FY 2004

Capital Grant Programs for Transportation Services

5310 – AMHTA – JARC

**REQUEST FOR PROPOSALS
AMENDMENT #1**

Issued January 9, 2004

**FTA Section 5310 Elderly & Persons with Disabilities Program
Alaska Mental Health Trust Authority Coordinated Transportation & Vehicles Program
Alaska Mobility Coalition FTA Section 3037 Jobs Access & Reverse Commute Program**

Revision #1 Clarification of Public Hearing Requirement

- The public hearing requirement applies ONLY to *public* agencies that apply for FTA 5310 funds. (We regret the oversight in our editing.)

Revision #2 Clarification of Private Transportation Company Participation Requirement

- The private transportation company requirement applies ONLY to *public* agencies that apply for FTA 5310 funds. The actual requirement appears in item 03 of the Certifications and Assurances, but you may want to correct this item on page 30 of your copy of the Program Instructions accordingly.

Revision #3 Estimating Cost of Extended Warranties for Vehicles

- If you plan to request an extended warranty for a requested vehicle, the cost is likely to run \$1,000 to \$2,000, depending upon the type of vehicle. If you're requesting a small vehicle, estimate at \$1,000. Use \$2,000 if you're requesting a non-ADA extended van or bigger vehicle. If you're requesting a cutaway class vehicle under the State contract and want an extended warranty, note that extended warranty cost is above the estimate cost of the vehicle itself shown in the Program Instructions.

Revision #4 Clarification re: Possible Use of JARC Funds to Transport Volunteers to Duty Stations

- Conducting a JARC program designed to get volunteers to duty stations would not be an acceptable use for JARC funds. JARC intent is to provide transportation to help welfare recipients and other specifically defined low-income persons get into the regular job market and to get other workers to and from major employment centers. Volunteer activity does not fit this intent, and the small stipend that some volunteers receive (although it is 'income') is generally intended to help them meet the costs of volunteering. It is not a regular living wage.

However, if a JARC program were designed in keeping with JARC intent, it is possible and allowable for other folks to incidentally benefit from the new or expanded service and they could include volunteers. For example, if a new bus route is established from low-income housing areas to a major employment center and volunteers were also to use that new bus service to get to their duty stations, this would be allowable. They would need to pay bus fare just as any other passenger, within the fare structure of the system.

Revision #5 Correction of Schedule on page 12 of the RFP, in Part 1 of 3

- Corrected dates are in bold italic. We regret the editing oversight.

REVISED SCHEDULE FOR GRANT PROCESS AND RECEIPT OF FUNDS

Application Deadline – Applications due in State Transit Office in Juneau	January 23, 2004 – by 4:30 p.m.
Evaluation Committee Meeting	<i>March 5, 2004 (may also include March 4, if a large number of applications are received)</i>
Applicants Notified of Funding Recommendations	<i>Approximately March 12, 2004</i>
DOTPF Requests FTA Approval of 5310 Projects	Approximately April 16, 2004
AMHTA Grant Agreements Issued by State Transit Office	Starting late-April, 2004
AMHTA Signed Agreements Due Back from Grantees	Within 45 Days of Issue
FTA Approval of Section 5310 Recommendations (FTA has three months to respond)	Approximately September 30, 2004
FTA 5310 Grant Agreements Issued by DOT & PF Regional Grant Administrators	October-November, 2004
FTA 5310 Signed Agreements Due Back from Grantees	Within 45 Days of Issue
Vehicles Orders from State contract (or Bids solicited by Grantee; and/or Equipment Bids Solicited by Grantee	Per Schedule in Grant Agreement (extension considered when adequately justified)
DOTPF Approval of Vendor Selection (if Bid process used)	Within 5 Days of Receipt of Bids
Vehicle and Equipment Purchase Date	Within 1 Year of Grant Effective Date (or as otherwise stated in grant agreement) – Failure to meet this will jeopardize funding.
Funds Available (FTA 5310 & AMHTA & JARC)	Within approximately two to three weeks of receipt of satisfactory documentation of expenses incurred or paid, after grant is in effect